

7145 Babcock Street, S.E.
Palm Bay, Florida 32909
Phone (321) 723-0650
Fax (321) 722-1117
www.royalpalmcharter.com

6/27/24 @ 4:30 PM

Board of Directors Meeting Agenda

Directors:

Lori Grodecky, President
Erik Brown, Vice President
Alisha D'Alessandro Rozynski, Secretary
Kyley Haynes, Treasurer
Rachel Costa, Member

- I. **Call to Order** *EB called meeting to order Rozynski 2nd*
- II. **Roll Call** *Grodecky, Brown, Rozynski, Haynes, Costa, via Zoom Sviben in person*
- III. **Reports and Presentations:** *Sviben requested to add Mental Health Plan Review to the agenda and consent agenda, Brown motioned to adopt the agenda with addition Costa 2nd motion*
 1. Financial Update
 - i. BVA presented at April meeting was through March *Sviben reviewed attached document*
 - ii. Actuals projected through 6/30/24 on Preliminary Budget *discussed expectation for final budget*
 2. Admin Update – Sviben
 - i. Enrollment – see attachment
 - ii. Strategic Plan *reviewed attachment*
 1. Staff Changes/New Hires (Strat Plan)
 1. K – Snell
 2. 1 – Mitchell
 3. 3 – Steelman
 4. 5/6 Science - Jones
 5. MJ Science – Dalrymple
 6. Guidance – Smith
 2. Curriculum *Continue programs from prior year, remove STAR assessments*
 3. Purchases, etc *Teacher wishlists, PE, Art*
 4. Changes to VPK *Mrs. Sviben explained switching to a program that requires parents to pay for the wrap around – the school has been losing funds based on the full day enrollment. Additionally, removing the certified salary teacher and sticking with VPK certified teachers as well will decrease the overall expense of VPK. This school year will be the transition year and parents will be asked to apply to ELC to see if they qualify for those funds but will not be required to pay the difference until the following school year.*
 5. Mental Health Plan *Mrs. Sviben reviewed the mental health plan*
 - iii. Preliminary 24-25 Budget (including strategic plan items)
 3. Discuss New Building Progress *still waiting for FPL hook up and Septic permit – consolidating 3rd and 4th grade classrooms in order to start the school year*
 4. Board Members *Grodecky announced to the board that she would officially be resigning her position from the board – her son graduated high school this year and thanked RP for all that it did for his foundation – she has enjoyed her time, but feels it is time to move on*
 - i. Board Positions – Re-elect *Discussed and Grodecky motioned for Brown as president, Rozynski as Vice President and remain Parent Liaison, Costa, as Secretary and Haynes to remain treasurer, all agreed*

- ii. Board Member Suggestions for additional member *Brown discussed the need to add an additional member, especially now with Grodecky resignation. Board agreed to think about potential board members and to discuss at the next board meeting*

IV. Consent Agenda:

1. Approve 22-23 Strategic Plan
 - i. New Hires (Snell, Jones, Dalrymple, Smith)
2. Approve 24-25 Preliminary Budget
3. Approve 24-25 Board Meeting Calendar
4. Approve Board Member Elections, Brown – President, Rozynski – Vice President, Costa– Secretary, Haynes - Treasurer
5. Approve Board Meeting Minutes 4/10/24

V. Non-Consent Agenda:

1. Next Meeting: Wednesday, August 8, 2024

VI. Public Comment: None

VII. Motion to Adjourn: *Grodecky motioned to adjourn, Haynes 2nd*



Erik Brown, Board President

8/21/2024
Date Approved



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I. Call to Order

II. Roll Call

III. Reports and Presentations:

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 - i. BVA presented at April meeting was through March
 - ii. Actuals projected through 6/30/24 on Preliminary Budget
2. Admin Update – Sviben
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 - ii. Strategic Plan
 1. Staff Changes
 2. Curriculum
 3. Purchases, etc
 4. 23-24 Preliminary Budget
 5. Changes to VPK
3. Discuss New Building Progress
4. Board Members
 - i. Board Positions – Re-elect
 - ii. Board Member Suggestions for additional member

IV. Consent Agenda:

1. Approve 22-23 Strategic Plan
 - i. New Hires (Snell, Jones, Smith)
2. Approve 24-25 Preliminary Budget
3. Approve 24-25 Board Meeting Calendar
4. Approve Board Member Re-elections, Grodecky – President, Brown – Vice President, Rozynski – Secretary, Haynes - Treasurer
5. Approve Board Meeting Minutes 4/10/24

V. Non-Consent Agenda:

1. Next Meeting: Wednesday,

VI. Public Comment:

VII. Motion to Adjourn:

Enrollment Update 6/27/24

	23-24 Enrolled	Openings
VPK	30	0
K	36	0
1ST	36	0
2ND	36	0
3RD	35	1
4TH	42	2
5TH	44	0
6TH	35	9
7TH	44	0
8TH	40	4
	348 (378)	

Strategic Planning 2024-25

Staff

Non-returning: Garrett, Howard, L. LaBrecque, N. LaBrecque, Hernandez
 Noel to VPK
 Rexach to K
 K -Meagan Snell New Hire
 Vega to 1st (Start K/1 Loop)
 Tina Mitchell 1st
 Brooke Steelman 3rd
 3rd and 4th grades to departmentalize
 Graham to 5/6 SS
 5/6 Sci - Alicia Jones New Hire
 Rizzotti 7/8 Math
 7/8 Science - TBD New Hire
 Vernon to part-time Reading Resource
 Guidance - Sarah-Kate Smith New Hire
 Reading Resource Para - Darlene McKendrick IDEA (\$6,000)

Teacher Schedule

Every other Friday - Music/Library

Teacher Pay

Continue paying 100% employee benefits		Teacher Salary Increases
Continue longevity bonuses	25300+	MILLAGE
Continue Millage Plan - 1 time Premium Pay/Supplements		MILLAGE
Turbush - 100% of elected insurances since does not take medical insurance, minimal cost to sch		

Curriculum

Remind - Parent App	2550
Top Score	2643.84
Reflex/Frax	4600
Accelerated Reader	4000
Stemscopes	11,000
Waggle	7000
FrogStreet VPK	400
ESE Materials	
Pearson KTEA	720.5
Multi Health Systems	425

Materials

Art Supplies	1000
PE Supplies	1000

Social/Emotional

Franklin Covey Materials/Renewal	25000
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Technology

Replace Office Computers	1,800
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Training

BEST Reading Standards	5,000
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Building

Replace Gutters	5,600
Cut down brush around Perimeter	3,000
Fix covered patio	2,800
Office door in Building A	
Add door to "clinic" to create office	

NEW BUILDING

White Boards/Bulletin Boards	6,600	Millage
Promethean Boards	22,000	Surtax

TOTAL	107139.34	
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ROYAL PALM CHARTER SCHOOL
Preliminary Operating Budget SY 2024-2025

FTE 340

	General	Food Service	Debt Service	Capital Outlay	Total Operating Budget	ACTUALS PROJECTED 06/30/2024
REVENUES						
NSLP Lunch Revenue		172,533			173,372	173,372
FEFP	2,648,171				2,648,171	2,623,686
ESSER						255,966
District capital sharing				63,920	63,920	42,444
District millage sharing	309,819				309,819	309,819
Capital Outlay				199,675	199,675	199,675
Sales surtax				296,007	296,007	314,658
IDEA	6,392				6,392	6,392
UNSig Grant	29,905				29,905	29,905
Before/After Care Fees	102,612				102,612	102,612
Fundraising	12,450				12,450	12,450
	3,109,349	172,533	-	559,602	3,842,323	4,070,979

EXPENSES
5100 Basic Education

100 Salaries	1,233,629				1,233,629	1,203,342
120 Classroom Teacher						17,601
121 Classroom Teacher - Bonus						150,783
122 Ad Valorem Millage	150,783				150,783	4,000
123 Ad Valorem Stipends	4,000				4,000	67,000
124 Ad Valorem Premium Pay	67,000				67,000	23,800
125 Substitutes	23,800				23,800	
200 Employee Benefits						28,855
210 Retirement	24,673				24,673	118,337
220 Social Security	93,521				93,521	158,700
230 Group Insurance	122,249				122,249	11,834
240 Worker's Compensation	7,335				7,335	5,917
250 Unemployment Compensation	9,450				9,450	
300 Purchased Services						8,389
310 Professional & Technical Service	8,400				8,400	942
330 Travel	1,500				1,500	18,418
365 Software subscriptions	18,500				18,500	
390 Other Purchased Services						
500 Supplies						74,270
510 Supplies	77,984				77,984	15,299
520 Textbooks	31,840				31,840	
600 Capital Outlay						2,500
642 Noncapital FF & E	28,000				28,000	1,903,744
	1,902,663	-	-	-	1,973,821	1,903,744
Sub Total 5100						

ROYAL PALM CHARTER SCHOOL
Preliminary Operating Budget SY 2024-2025

	FTE	340	General	Food Service	Debt Service	Capital Outlay	Total Operating Budget	ACTUALS PROJECTED 06/30/2024
5200 Exceptional Education								
100 Salaries		210,547					210,547	153,769 Mellot on leave for part of year
120 Classroom Teacher		-					-	
121 Classroom Teacher - Bonus		17,500					17,500	
122 Ad Valorem Millage		34,869					34,869	
124 Ad Valorem Premium Pay								
200 Employee Benefits		5,258					5,258	4,123
210 Retirement		21,033					21,033	16,491
220 Social Security		28,921					28,921	22,675
230 Group Insurance		2,103					2,103	1,649
240 Worker's Compensation		1,052					1,052	825
250 Unemployment Compensation								
300 Purchased Services		55,792					55,792	54,698
310 Professional & Technical Service								
390 Other Purchased Services								
600 Capital Outlay								
643 Capital Computer Hardware								
Sub Total 5200		377,076					377,076	306,599
6120 Guidance Services								
100 Salaries		59,815					59,815	9,684 Position empty 2023-2024
130 Other Certified Personnel								
200 Employee Benefits								
210 Retirement							1,196	56
220 Social Security		4,247					4,785	740
230 Group Insurance		5,552					6,580	19
240 Worker's Compensation		333					479	-
250 Unemployment Compensation		378					239	5
Sub Total 6120		70,324					73,094	10,504
6400 Staff Development								
300 Purchased services		13,000					13,000	5,000 Strategic plan
330 Travel & Training								
Sub Total 6400		13,000					13,000	5,000
6500 Instructional Technology								
300 Purchased services		56,280					56,280	56,280
310 Professional & Tech Svcs								
500 Materials & Supplies		20,008					20,008	19,055
510 Supplies		76,288					76,288	75,335
Sub Total 6500		76,288					76,288	75,335

ROYAL PALM CHARTER SCHOOL
Preliminary Operating Budget SY 2024-2025

	FTE	340	General	Food Service	Debt Service	Capital Outlay	Total Operating Budget	ACTUALS PROJECTED 06/30/2024
7300 School Administrative								
100 Salaries								
110 Administrator		191,408					191,408	187,253
160 Support Personnel		90,790					90,790	87,158
121 Admin Bonus		-					-	6,823
122 Ad Valorem Millage		54,837					54,837	54,837
124 Ad Valorem Premium Pay		22,000					22,000	22,000
200 Employee Benefits								
220 Social Security		7,181					7,181	7,161
230 Group Insurance		39,494					39,494	28,646
240 Worker's Compensation		2,872					2,872	2,865
250 Unemployment Compensation		1,436					1,436	1,432
300 Purchased Services								
310 Professional & Technical Service		28,824					28,824	27,451
320 Insurance and Bond Premiums		17,190					17,190	17,190
330 Travel		3,120					3,120	3,112
365 Software Subscriptions		5,135					5,135	4,836
370 Communications		12,700					12,700	11,442
390 Other Purchased Services		1,750					1,750	1,404
500 Supplies								
510 Supplies		9,030					9,030	7,526
600 Capital Outlay								
642 Noncapital FF & E		1,300					1,300	1,939
644 Noncap Computer Hardware		1,800					1,800	2,870 Strategic plan
700 Other Expense								
730 Dues & Fees		40,550					40,550	40,547
Sub Total 7300		531,416					531,416	516,492
7500 Fiscal Services								
300 Purchased Services								
310 Professional & Technical Service		72,000					72,000	64,611
Sub Total 7500		72,000					72,000	64,611
7600 Food Service								
100 Salaries								
160 Cafeteria - Other Support Personnel		88,516		88,516			88,516	85,938
122 Ad Valorem Millage		7,073		7,073			7,073	7,073
124 Ad Valorem Premium Pay		3,000		3,000			3,000	3,000
200 Employee Benefits								
220 Social Security		1,972		1,972			1,972	1,920
230 Group Insurance		7,887		7,887			7,887	7,681
240 Worker's Compensation		789		789			789	768
250 Unemployment		394		394			394	384
500 Materials & Supplies								
570 Food Supplies		73,650		73,650			73,650	70,145
600 Capital Outlay								
642 Noncapital FF & E		2,200		2,200			2,200	2,115
Sub Total 7600		185,481		185,481			185,481	179,024

ROYAL PALM CHARTER SCHOOL
Preliminary Operating Budget SY 2024-2025

	FTE	General	Food Service	Debt Service	Capital Outlay	Total Operating Budget	ACTUALS PROJECTED 06/30/2024
7900 Operation of Plant	340						
300 Purchased Services							
320 Insurance and Bond		35,225				35,225	34,199
350 · Repairs		18,150				18,150	18,151
360 · Rentals		250				250	139
380 · Public Utility Services		13,200				13,200	12,816
390 · Other Purchased Services		81,500				81,500	81,337
400 Energy Services							
430 Electricity		52,900				52,900	51,338
500 Supplies							
510 Supplies		11,500				11,500	11,096
600 Capital Outlay							
630 Building and Fixed Equipment		30,000				30,000	44,435 Fence and HVAC 2023
Sub Total 7900		242,725				242,725	253,511
9100 Community Services							
100 Salaries							
160 Other Support Personnel		19,546				19,546	14,632
200 Employee Benefits							
220 Social Security		391				391	293
230 Group Insurance		2,150				2,150	1,610
240 Worker's Compensation		156				156	117
250 Unemployment Compensation		78				78	59
500 Supplies							
510 Supplies		500				500	-
Sub Total 9100		22,821				22,821	16,710
9200 Debt Service							
700 Other Expense							
710 Redemption of Principal				45,270		45,270	42,323
720 Interest				188,225		188,225	191,172
710 Redemption of Principal-new				8,031		8,031	-
720 Interest-new				63,561		63,561	-
710 Construction loan interest				71,270		71,270	40,754
Sub Total 9200				376,357		376,357	274,249
TOTAL EXPENSE		3,308,313	185,481	376,357		3,944,078	3,605,778
TOTAL EXCESS REVENUE OVER EXPENDITURES BEFORE BUILDING CONSTRUCTION		(198,964)	(12,948)	(376,357)	559,602	(28,668)	465,201
BUILDING CONSTRUCTIONS				369,000	(369,000)		(1,454,800)
CONSTRUCTION LOAN							1,822,840
TOTAL EXCESS REVENUE OVER EXPENDITURES AFTER BUILDING CONSTRUCTION TRANSFERS		(198,964)	(12,948)	(7,357)	190,602	(28,668)	833,241
BEGINNING FUND BALANCE		(12,948)	12,948	190,602	(190,602)		1,192,160
ENDING FUND BALANCE		549,439		1,475,962	1,475,962	2,025,401	2,025,401

ROYAL PALM CHARTER SCHOOL
 AMENDED Budget 2024-2025 VPK

	BUDGET 2024- 2025	ACTUALS PROJECTED 06/30/2024
REVENUES		
State revenue	\$ 81,074	\$ 81,074
Wrap program	69,024	-
TOTAL REVENUES	<u>150,098</u>	<u>81,074</u>
EXPENDITURES		
5500 VPK		
Other certified personnel	161,285	156,587
Total Instruction Salaries	<u>161,285</u>	<u>156,587</u>
Retirement	3,226	3,132
Payroll taxes	12,903	12,527
Health insurance	1,290	1,253
Workers compensation	645	626
Total Instruction Benefits	<u>18,064</u>	<u>17,538</u>
Supplies	750	750
Total VPK Other	<u>750</u>	<u>750</u>
TOTAL EXPENDITURES	<u>180,098</u>	<u>174,875</u>
EXCESS REVENUE OVER EXPENDITURES	(30,000)	(93,801)
FUND BALANCE, BEGINNING	\$ (176,370)	\$ (82,569)
FUND BALANCE, ENDING	<u>\$ (206,370)</u>	<u>\$ (176,370)</u>

VPK PROGRAM

Starting the 2025-2026 School Year, Royal Palm's VPK full-day program is transitioning to a paid program. Since you are already enrolled, your family is being "grandfathered" into our free program; however, to offset the 2024-2025 school year costs, we ask that each family log into the parent portal to determine eligibility for School Readiness funds. Royal Palm will not ask families to pay any fees not covered by School Readiness during this transition year.

If your child is not eligible for any School Readiness Funds for 2024-2025, fees for Extended Day (3:30 PM – 6:00 PM) will still apply for the 2024-2025 School Year and will cost \$25 per day or \$100 per week.

Please go to <https://familyservices.floridaearlylearning.com/> to apply for School Readiness funds.

For the 2025-2026 school year, the VPK program will follow the schedule below.

7:30 AM – 11:30 AM – VPK Free Program (with voucher)

11:30 AM – 12:00 PM – Lunch

12:00 PM Dismissal/Pick Up

12:00 PM – 6:00 PM – VPK Wrap* (\$125 weekly)

Beginning in the 2025-2026 school year, the 7:30 AM—12:00 PM program is free to parents and children must be picked up at 12:00 PM. The cost for the full-day program, 7:30 AM—6:00 PM, will be \$125 (or \$100 with a \$25 Royal Palm sibling discount); regardless of pick-up time, the cost is the same. Families will be able to apply for School Readiness funds to offset the fee. Families will be expected to pay any fees not covered by School Readiness funds.

2024-25 |



**Brevard - ROYAL PALM CHARTER SCHOOL
MENTAL HEALTH APPLICATION**

Mental Health Assistance Allocation Plan

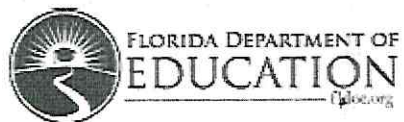


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I. Introduction

Plan Purpose

The purpose of the Mental Health Assistance Allocation (MHAA) is to provide funding to assist school districts in establishing or expanding school-based mental health care; train educators and other school staff in responding to mental health issues; and connect children, youth and families who may experience behavioral health issues with appropriate services.

These funds are allocated annually in the General Appropriations Act to each eligible school district. Each school district shall receive a minimum of \$100,000, with the remaining balance allocated based on each school district's proportionate share of the state's total unweighted full-time equivalent student enrollment.

Charter schools that submit a plan separate from the school district are entitled to a proportionate share of district funding. A charter school plan must comply with all of the provisions of this section, must be approved by the charter school's governing body, and must be provided to the charter school's sponsor. *(Section [s.] 1006.041, Florida Statutes [F.S.]*

Submission Process and Deadline

The application must be submitted to the Florida Department of Education (FDOE) by **August 1, 2024**.

There are two submission options for charter schools:

- Option 1: District submission includes charter schools in their application.
- Option 2: Charter school(s) submit a separate application from the district.

II. MHAA Plan

A. MHAA Plan Assurances

1. Charter School Assurances

One hundred percent of state funds are used to establish or expand school-based mental health care; train educators and other school staff in detecting and responding to mental health issues; and connect children, youth and families with appropriate behavioral health services.



Other sources of funding will be maximized to provide school-based mental health services (e.g., Medicaid reimbursement, third-party payments and grants).



Collaboration with FDOE to disseminate mental health information and resources to students and families.



A system is included for tracking the number of students at high risk for mental health or co-occurring substance use disorders who received mental health screenings or assessments; the number of students referred to school-based mental health services providers; the number of students referred to community-based mental health services providers; the number of students who received school-based interventions, services or assistance; and the number of students who received community-based interventions, services or assistance.



Mental Health Assistance Allocation Plans for charter schools that opt out of the District's MHAA Plan are reviewed for compliance.



Curriculum and materials purchased using MHAA funds have received a thorough review and all content is in compliance with State Board of Education Rules and Florida Statutes.



The MHAA Plan was approved by the charter school's government body.



The MHAA Plan was provided to the District to review for compliance.



The MHAA Plan must be focused on a multi-tiered system of support to deliver evidence-based mental health care assessment, diagnosis, intervention, treatment and recovery services to students with one or more mental health or co-occurring substance abuse diagnoses and to students at high risk of such diagnoses. Section 1006.041, F.S.



2. School Board Policies

Students referred to a school-based or community-based mental health services provider, for mental health screening for the identification of mental health concerns and students at risk for mental health disorders are assessed within 15 calendar days of referral.



School-based mental health services are initiated within 15 calendar days of identification and assessment.



Community-based mental health services are initiated within 30 calendar days of referral.



Individuals living in a household with a student receiving services are provided information about behavioral health services through other delivery systems or payors for which such individuals may qualify if such services appear to be needed or enhancements in those individuals' behavioral health would contribute to the improved well-being of the student.



District schools and local mobile response teams use the same suicide screening instrument approved by FDOE pursuant to s. 1012.583, F.S., and Rule 6A-4.0010, Florida Administrative Code.



Assisting a mental health services provider or a behavioral health provider as described in s. 1006.041, F.S., respectively, or a school resource officer or school safety officer who has completed mental health crisis intervention training in attempting to verbally de-escalate a student's crisis situation before initiating an involuntary examination pursuant to s. 394.463, F.S. Such procedures must include strategies to de-escalate a crisis situation for a student with a developmental disability as that term is defined in s. 393.063, F.S.



The requirement that in a student crisis situation, the school or law enforcement personnel must make a reasonable attempt to contact a mental health professional who may initiate an involuntary examination pursuant to s. 394.463, F.S., unless the child poses an imminent danger to self or others before initiating an involuntary examination pursuant to s. 394.463, F.S. Such contact may be in person or using telehealth, as defined in s. 456.47, F.S. The mental health professional may be available to the school district either by contracts or interagency agreements with the managing entity, one or more local community behavioral health providers, the local mobile response team, or be a direct or contracted school district employee. Note: All initiated involuntary examinations located on school grounds, on school transportation or at a school-sponsored activity must be documented in the Involuntary Examinations and Restraint and Seclusion (IERS) platform.



Parents of students receiving services are provided information about other behavioral health services available through the student's school or local community-based behavioral health service providers. Schools may meet this requirement by providing information about and internet addresses for web-based directories or guides for local behavioral health services.



B. District Program Implementation

Evidence-Based Program (EBP) #1

Evidence-Based Program (EBP)

Child/Teen Safety Matters

Tier(s) of Implementation

Tier 2

Describe the key EBP components that will be implemented.

Child Safety Matters is a evidence based program. It is based on public health and social frameworks for prevention. Prevention practices includes cognitive behavioral theory, healthy sexual development, and trauma informed practices with a focus on developmental stages. The curricular educates to protect children and teens from bullying, abuse and victimization.

Early Identification

Explain how your district will implement evidence-based mental health services for students to improve the early identification of social, emotional or behavioral problems or substance use disorders, as well as the likelihood of at-risk students developing social emotional or behavioral problems, depression, anxiety disorders or suicidal tendencies, and how these will assist students dealing with trauma and violence.

The evidence based prevention education program will be implemented by the School Counselor for grades K-8; as appropriate in a classroom setting. Topics target digital safety, physical/emotional safety, mental health and substance use. Students will be taught the five safety rules of prevention. Digital safety and physical/emotional safety are four lessons. Supplemental lessons includes mental health and substance use which are presented in three lessons.

High Risk Students

Explain how the supports will deliver evidence-based mental health care assessment, diagnosis, intervention, treatment and recovery services to students with one or more mental health or co-occurring substance abuse diagnoses and students at high risk of such diagnoses.

The supports outcome will result in an increase of student knowledge and resistance skills. Students will

be empowered with strategies to encourage mental wellness; healthy coping and refusal skills as well as insight concerning substance use and abuse.

Evidence-Based Program (EBP) #2

Evidence-Based Program (EBP)

Life Skills Training (Gilbert Botvin)

Tier(s) of Implementation

Describe the key EBP components that will be implemented.

Botvin Life Skills Training is a substance abuse and violence prevention program. Learning objectives are:

personal and self-management skills, general social skills, and drug resistance skills. It is aligned to CASEL'S social and emotional learning competencies.

Early Identification

Explain how your district will implement evidence-based mental health services for students to improve the early identification of social, emotional or behavioral problems or substance use disorders, as well as the likelihood of at-risk students developing social emotional or behavioral problems, depression, anxiety disorders or suicidal tendencies, and how these will assist students dealing with trauma and violence.

Lesson will be implemented by the School Counselor. Lessons will be taught one time per week for eight class sessions; 40 minute class sessions, to grades 3, 4, and 5. Specific skills taught includes empathy, friendship building, problem solving, tobacco use, anxiety and stress reduction, decision-making, and positive communication.

High Risk Students

Explain how the supports will deliver evidence-based mental health care assessment, diagnosis, intervention, treatment and recovery services to students with one or more mental health or co-occurring substance abuse diagnoses and students at high risk of such diagnoses.

The supports will enable students to learn skills that improves self-esteem, develop problem-solving ability, promote reduction in stress, anxiety, and anger. Students will have skill development in the areas of clear communication, relationship building, assertiveness and avoiding violence. Students will understand the importance of resisting pressures to use tobacco, alcohol and other drugs.

Evidence-Based Program (EBP) #3

Evidence-Based Program (EBP)

Mental Health First Aid

Tier(s) of Implementation

Tier 1

Describe the key EBP components that will be implemented.

Mental Health First Aid is an evidence based program initiated by the National Council for Behavioral Health with the Department of Mental Health. It educates about risk factors and warning signs of mental health problems in adolescent and emphasizes early intervention. It teaches how to offer initial support to a person in crisis.

Early Identification

Explain how your district will implement evidence-based mental health services for students to improve the early identification of social, emotional or behavioral problems or substance use disorders, as well as the likelihood of at-risk students developing social emotional or behavioral problems, depression, anxiety disorders or suicidal tendencies, and how these will assist students dealing with trauma and violence.

The curricular will be implemented by a Brevard School District Trainer. The curricular is an eight hour course which is designed to be delivered on-line, virtual, and or in-person. Instruction teaches methods of assisting students/persons in developmental stages of a mental health problem or how to assist persons in a mental health crisis. Mental have disorders are defined. Substance use disorders are defined. Resources are identified for mental illness and substance abuse. An action plan is identified for interventions with mental illness and substance use/abuse.

High Risk Students

Explain how the supports will deliver evidence-based mental health care assessment, diagnosis, intervention, treatment and recovery services to students with one or more mental health or co-occurring substance abuse diagnoses and students at high risk of such diagnoses.

The supports will provide greater knowledge in mental health responsiveness. It increases awareness of mental health issues of youth; suicidal thoughts and behaviors, self-injury, panic attacks, reactions to trauma, acute psychosis, substance abuse, and aggressive behaviors. Staff and students will become more knowledgeable about the signs and symptoms of mental disorders and challenges. Students will gain knowledge of available resources.

Evidence-Based Program (EBP) #4

Evidence-Based Program (EBP)

Mental and Emotional Health Education

Tier(s) of Implementation

Tier 2

Describe the key EBP components that will be implemented.

Mental and Emotional Health Education is a Brevard County District developed curriculum. Lessons were developed by licensed and certified mental health professionals. Resources used includes but is not limited to evidence based materials such as Kids Health, Teen Mental Health, Teen NIDA, Everfi, and Healthy Body Systems. The curricular targets mental health and substance use/abuse.

Early Identification

Explain how your district will implement evidence-based mental health services for students to improve the early identification of social, emotional or behavioral problems or substance use disorders, as well as the likelihood of at-risk students developing social emotional or behavioral problems, depression, anxiety disorders or suicidal tendencies, and how these will assist students dealing with trauma and violence.

The School Counselor will implement a five hour classroom instruction on mental and emotional health to grades 6-8. Also included are lessons on substance use/abuse for grades K-8. The curricular addresses mental and emotional wellness, nutrition, internet safety, substance use and abuse.

High Risk Students

Explain how the supports will deliver evidence-based mental health care assessment, diagnosis, intervention, treatment and recovery services to students with one or more mental health or co-occurring substance abuse diagnoses and students at high risk of such diagnoses.

The supports will enable students to identify community resources, warning signs and symptoms of mental illness. They will have knowledge of indicators of substance addiction.

C. Direct Employment

1. MHAA Plan Direct Employment

School Counselor

Current Ratio as of August 1, 2024: **1:330**

School Counselor

2024-2025 proposed Ratio by June 30, 2025 **1:340**

School Social Worker

Current Ratio as of August 1, 2024: **0**

School Social Worker

2024-2025 proposed Ratio by June 30, 2025 **0**

School Psychologist

Current Ratio as of August 1, 2024: **0**

School Psychologist

2024-2025 proposed Ratio by June 30, 2025 **.25**

Other Licensed Mental Health Provider

Current Ratio as of August 1, 2024: **0**

Other Licensed Mental Health Provider

2024-2025 proposed Ratio by June 30, 2025: **0**

2. Policy, Roles and Responsibilities

Explain how direct employment of school-based mental health services providers (school psychologists, school social workers, school counselors and other licensed mental health professionals) will reduce staff-to-student ratios.

The goal of Royal Palm Charter is to expand accessibility of mental health services. Employment of school-based service providers will reduce staff-to-student ratio. This reduction would promote an increase in student access to mental health services. It would improve school safety by having greater access to mental health supports.

Describe your district's established policies and procedures to increase the amount of time student services personnel spend providing direct mental health services (e.g., review and revision of staffing allocations based on school or student mental health assistance needs).

The School Counselor will prioritize job duties allocating 80% of time spent providing direct mental health services. Time spent allocated to instruction learning (classroom) to include behavioral, mental health and mental health services. Small group, social skills, instruction will address social personal deficits. Direct services to students will include but not be limited to risk and threat assessing, individual counseling, and referrals to community mental health resources. Services provided to staff and students will include mental wellness and substance use/abuse training.

Describe the role of school-based mental health providers and community-based partners in the implementation of your evidence-based mental health program.

Royal Palm has developed community partnerships to improve access to school-based mental health supports. These school and community based partners promotes ongoing school safety efforts with crisis prevention, preparedness, response and recovery through crisis training and plans. School based mental health providers: School Counselor provides mental health training to staff and students and address behavior issues that impact the school climate. The school psychologist consults with teachers, parents, school counselor to provide supports to address mental and behavioral health. The Behavior Analyst provides supports to address social/emotional behavioral problems. Typically, behavior assessments and plans are developed by the analyst.

3. Community Contracts/Interagency Agreements

List the contracts or interagency agreements with local behavioral health providers or Community Action Team (CAT) services and specify the type of behavioral health services being provided on or off the school campus.

Community contracts/interagency agreements are mostly established through Brevard School District. Kinder Konsulting is the assigned school-based mental health provider. Services includes

school and home based counseling. Individual, family counseling and case management is provided. A Behavior Analyst through Brevard County Schools, provides behavioral health (social emotional) assessments and intervention planning.

Royal Palm has an interagency agreement with Tiki Services. Tiki Services is a behavioral agency specializing in Autism Spectrum Disorder. The agency provides one-on-one school-based behavioral services to students targeting social emotional needs. Community action teams consist of Districtbased psychologist, and mobile assist teams for at-risk assessments for potential harm. Royal Palm is serviced through Brevard Sheriff Department for crisis prevention, preparedness and response. The Department also, offers services for potential Baker Act.

D. MHAA Planned Funds and Expenditures

1. Allocation Funding Summary

MHAA funds provided in the 2024-2025 Florida Education Finance Program (FEFP):	20,822
Unexpended MHAA funds from previous fiscal years:	0
Grand Total MHAA Funds:	20,822

2. MHAA Planned Funds and Expenditures Form

Please complete the **MHAA planned Funds and Expenditures Form** to verify the use of funds in accordance with s. 1006.041, F.S.

School districts are encouraged to maximize third-party health insurance benefits and Medicaid claiming for services, where appropriate.

Uploaded Document:

RPCS MHAA Planned Funds and Expenditures Form 2024-2025.xlsx 

E. Charter Governing Board Approval

Approval Date:

06/27/2024

HP LaserJet Pro M148dw

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2. On the Web page that appears, click on the HP Web Services tab.
3. Review and accept the terms of use, and then click the Enable button.

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* Go to the HP Connected Web site for more information and specific terms and conditions:
www.hpconnected.com

Shannon Sviben

From: lorigrodecky@yahoo.com
Sent: Thursday, June 27, 2024 5:32 PM
To: Shannon Sviben
Subject: Board Resignation

Good Afternoon,

It is with a heavy heart I must resign my Board position with Royal Palm Charter School. I have enjoyed all the years served and the friendships and relationships created along the way. I wish you and the school all the best going forward.

Warmest Regards Always,
Lori Grodecky

Sent from my iPhone



7145 Babcock Street, S.E.
Palm Bay, Florida 32909
Phone (321) 723-0650
Fax (321) 722-1117
www.royalpalmcharter.com

Board of Directors Meeting Calendar 2024-2025

All meetings held at Royal Palm Charter School at 4:30 PM unless indicated otherwise

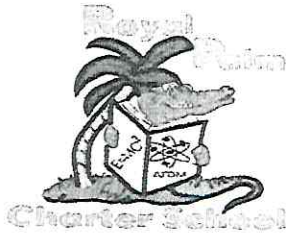
Thursday, August 8, 2024

Thursday, October 17, 2024

Thursday, February 13, 2024

Thursday, April 17, 2024

Thursday, June 19, 2023



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www.royalpalmcharter.com

4/10/24 @ 5:30 PM

Board of Directors Meeting Minutes

Directors:

Lori Grodecky, President
Erik Brown, Vice President
Alisha D'Alessandro Rozynski, Secretary
Kyley Haynes, Treasurer
Rachel Costa, Member

- I. **Call to Order** *Brown called meeting to order, Costa 2nd*
- II. **Roll Call** *Grodecky, Brown, Rozynski, Haynes, Costa and Becka via Zoom, Sviben in person*
- III. **Reports and Presentations:** *Brown motioned to adopt the agenda, Haynes 2nd*
 1. Budget Update
 - i. Updated Budget *Becka reviewed Amended Budget to Actual, added additional cost for new roof. Due to building cost, anticipate a projected loss in general funds that will be covered by reserve funds*
 - ii. Engagement Letter – Audit *Reviewed engagement letter received, only one that returned RFP*
 2. Admin Update – *Sviben explained and reviewed policies on Unresolved Student Welfare Complaints and Teacher Apprenticeship Program, and Objection to Instructional Materials Form*
 - i. Enrollment *FTE at 343, based on lottery, most grade levels are full – a few openings in upper grades, most in 6th due to low numbers in 5th grade in current year*
 - ii. Staff Update
 1. Current Staffing *Guidance position still open*
 2. Anticipated openings for 24-25 *Sviben discussed intent letters returned by teachers and she anticipates non-renewing a few teachers which will create a need to hire several teachers for new year, has already started interviewing.*
 3. Annual Meeting – June 19 – *Discuss board positions Sviben reminded board that the next meeting board positions will be renewed or changed, for the board to think about what they would like to do*
 4. Building Update *Sviben discussed the building is on track, except issues with septic system – permit ran out in March and have to refile – this will set our timeline back and may interfere with opening for the new school year. Building A roof needs to be repaired, got several quote, will complete during Summer.*
 - i. Progress/Timeline
 - ii. Septic
 - iii. Building A Roof
- IV. **Consent Agenda:** *Rozynski motioned to adopt the consent agenda, Brown 2nd*
 1. Approve amended budget
 2. Approve Policy on Unresolved Student Welfare Complaints
 3. Approve Policy on Teacher Apprenticeship Program
 4. Approve Objection to Instructional Materials Form
 5. Approve Board Meeting Minutes 10/25/23
- V. **Non-Consent Agenda:**
 1. Next Meeting: Wednesday, June 19, 2024 at 5:30 PM
- VI. **Public Comment:** *None*

VII. Motion to Adjourn: *Haynes motioned to adjourn, Costa 2nd*



Board Approval

Erik Brown

Royal Palm Charter School

Board President

8/21/2024

Date

**ROYAL PALM CHARTER
BOARD MEETING
NOTICE
Wed 6/27/2024
4:30 PM
PUBLIC INVITED**

1. Budget Update
 - i. 24-25 Preliminary
2. Building Update
3. Admin Update

Join Zoom Meeting

<https://us06web.zoom.us/j/89202007063?pwd=t3Ge5GJjt9rnzrTHf4f3ZfkJhEa8NX.1>

Meeting ID: 892 0200 7063

Passcode: royalpalm